NIRB COMMITTEE OF THE NEVADA BOARD OF HOMEOPATHIC MEDICAL EXAMINERS

NOTICE OF PUBLIC MEETING AND AGENDA

PUBLIC BODY: NIRB COMMITTEE

DATE OF MEETING: 10 March 2007

TIME OF MEETING: 10:00 a.m.Pacific Time

LOCATION OF MEETING: CANCER SCREENING & TREATMENT CENTER

521 Hammill Lane Reno, Nevada 89511

NOTICES POSTED: This Notice of Public Meeting and Agenda

have been posted on or before 9:00 a.m. on the third working day prior to the Meeting at the

following locations:

Bio Health Center, 615 Sierra Rose Drive, Suite 3, Reno, NV 89511
Board of Homeopathic Medical Examiners, 435 Court Street, Reno, NV 89501
Cancer Screening & Treatment Center, 521 Hammill Lane, Reno, NV 89511
Office of the Attorney General, 100 North Carson Street, Carson City, NV 89701
Sierra Integrative Medical Center, 380 Brinkby Ave., Reno, NV 89509
The Nevada Clinic, 3663 Pecos-McLeod Intersection, Las Vegas, NV 89121

In addition, the **Notice of Public Meeting** and **Agenda** was mailed or e-mailed to groups and individuals as requested.

AMENDED NOTICES AND AGENDA: With regard to any Committee meeting, it is possible that an amended notice will be published adding new items to the original agenda. Amended notices will be posted, mailed and/or emailed in accordance with the Nevada Open Meeting Law.

NOTICE: We are pleased to make reasonable accommodations for members of the public who are disabled and wish to participate. If special arrangements are necessary, please call Nancy Eklof, Executive Director at (775) 324-3353, as soon as possible so that suitable arrangements can be conveniently made.

<u>CONFIDENTIALITY:</u> This meeting may concern confidential investigative or personnel matters which may be discussed in executive (closed) session. In such event, all recommendations will be voted on in the open session, which will be part of the meeting.

MEMBER ITEMS: Members of the Committee may raise potential agenda items. However, no action may be taken by the Committee on any such item. Any potential agenda item requiring further action must be scheduled on a future Committee Agenda.

<u>ORDER OF AGENDA ITEMS:</u> The Committee wishes to notify the public that the Committee may consider agenda items out of the order presented on the written Agenda, at the discretion of the Chairperson, to promote efficiency and as an accommodation to the parties involved.

<u>PUBLIC COMMENT:</u> The Committee welcomes public comment. It is within the Committee's discretion to take public comment during a public hearing on any Agenda item(s). If the Committee permits public comment on any Agenda item(s), the Committee may place limits on the amount of time permitted speakers during such public comment. Persons wishing to speak during the public comment period on items not on the Agenda may speak only after receiving recognition and consent of the Chairperson. In consideration of others, please avoid repetition and limit your comments to no more than three (3) minutes

total. No deliberation or action may be taken on a matter not listed on the posted Agenda until the matter has been specifically included on an Agenda as an item.

<u>CLOSED MEETINGS:</u> In accordance with NRS 241.030(1), except as otherwise provided by law, the Committee may hold a closed meeting to consider the character, alleged misconduct, professional competence, or physical or mental health of a person.

<u>CONFLICT OF INTEREST:</u> If an applicant, a licensee or a person from the public requests a Committee member's abstention on an Agenda item based upon a perceived conflict of interest, that person must state his or her objection on the record before any discussion of the particular item.

<u>MEMBERS OF THE COMMITTEE AND STAFF</u>: The following persons are either members of the Committee or staff, as designated:

Diane Kennedy, Member and Chairperson Valerie Kilgore, Member Bruce Fong, Member Chris Hussar, Member Executive Director, Nancy Eklof Ned Reed, Deputy Attorney General, Counsel to the Committee

ALL CELLULAR PHONES AND PAGERS ARE TO BE TURNED OFF OR SET TO SILENT NOTIFICATION MODE PRIOR TO THE AGENDA PROCEEDINGS.

AGENDA

A. Open Session.

- Call to order. Diane Kennedy, Chairperson.
- 2. Roll call and determination of a quorum.
- 3. Verification of Posting and Mailing.
- 4. Welcome all visitors.
- 5. The Chair will set the time for adjournment.

Pacific Time)

Approval of the Agenda for this meeting. (Discussion/Action).

B. Executive Business.

- Today's meeting to be conducted under Robert's Rules of Order, 10th Edition, in all business of the Committee in which those Rules are not in conflict with any part of NRS 241, NRS 630A, NAC 630A, or any other provision of the Nevada Revised Statutes. (Discussion/Action).
- 2. Review and approve the Minutes of the March 3, 2006, March 16, 2006 and May 23, 2006, meetings of the Committee. (**Discussion/Action).**

C. New Business.

There are two vacancies on the Nevada Institutional Review Board that must be filled by Board appointment. The NIRB presently consists of:

The NIRB Committee will review, process applications of individuals desiring to be appointed to the NIRB, and recommend to the Board individuals qualified for appointment to the NIRB. The Committee will select for Board consideration for appointment to the NIRB two (2) persons during the next Board meeting. (Discussion/Action).

- 1. Interview Sandra Tiffany, applicant for appointment to the NIRB.
 - a. Vote on whether to proceed in closed session. Closed session is allowed to consider the character and professional competence of Sandra Tiffany in regards to her application requesting appointment to the NIRB. (Discussion/Action).
 - b. Open Session—Vote on whether to recommend or not to recommend Sandra Tiffany to the Board for appointment to the NIRB. (Discussion/Action).
- 2. Interview Dr. Gregory Olson, applicant for appointment to the NIRB.
 - a. Vote on whether to proceed in closed session. Closed session is allowed to consider the character and professional competence of Dr. Gregory Olson in regards to his application requesting appointment to the NIRB. (**Discussion/Action**).
 - b. Open Session—Vote on whether to recommend or not to recommend Dr. Gregory Olson to the Board for appointment to the NIRB. (**Discussion/Action**).
- 3. Interview Dr. Thomas Lee, applicant for appointment to the NIRB.
 - a. Vote on whether to proceed in closed session. Closed session is allowed to consider the character and professional competence of Dr. Thomas Lee in regards to his application requesting appointment to the NIRB. (**Discussion/Action**).
 - b. Open Session—Vote on whether to recommend or not to recommend Dr. Thomas Lee to the Board for appointment to the NIRB. (**Discussion/Action**).
- D. Public Comment (Discussion only).
 E. Announcements; Next Meeting Date (Discussion/Action).
 F. Adjournment (Discussion/Action).
 Pacific Time